

- WORK NOTES -

EPA O&M – Meeting #9  
October 13, 2004  
Venture Fireside Room

**AT A GLANCE**

**NEXT MEETING:** November 10, 2004; 7:00 am – 9:00 am  
Venture Inn, Fireside Room

**Actions Needed/Agenda for Next Meeting**

**Wendy:**

- Continue work on Draft homeowner/contractor/tradesman information guide

**Jim:**

- Visit with Board of Realtors, Chamber, Rotary, etc.
- Listing of homeowner concerns

**All:**

- Prepare to discuss proposed contractor's meeting this winter

**FROM THE October 13th MEETING**

**Attending**

The Operations and Maintenance Team members present: Dan Thede, Alan Stringer, Peggy Churchill, Ron Anderson, Charlene Leckrone, Wendy Thomi, Kevin Kirley and Catherine LeCours who will be replacing Kevin for MT DEQ participation. Leroy Thom joined us as a guest and participated in the Risk meeting overview. Facilitator: Sandy Matheny

**The Agenda**

1. Finalize letter to realtors regarding renter information
2. Discuss Denver "Risk" Symposium/meeting
3. Review initial draft of homeowner/contractor/tradesman information chart

## **Renter's Disclosure Process Update/Letter to Realtors**

The letter to realtors received a little more fine-tuning and is ready for mailing. We discussed the value of delivering the letter in person, or at least discussing it with the realtors prior to arrival. "To Renters" information has been posted around town and will be included in with the letter. A specific invite to realtors to join the O&M team for a meeting is to be included in the letter.

## **Overview of the Denver Meeting**

In addition to Wendy and Peggy, Ron Anderson and Leroy Thom attended the recent EPA sponsored meeting regarding Risk Assessment. A couple of observations were (1) "It's rewarding to see how far we've come and yet we've much further to go, and (2) They spoke at a level we could understand (and the more we learn, the more we learn we don't know)."

## **Initial Draft – homeowners/contractor/tradesman information chart**

The group took a first look at how a chart might read. There was a flow chart/dichotomous key suggestion. It may also be easier for users if homeowners and contractors and tradesman are separated out. We'll work on this again next time.

## **Keeping it in front of us...Problem Definition**

- There are differences in the way we deal with it (between contractors). Fairness is a concern to some.
- There is no common mechanism to deal with 'new' problems (e.g. naturally-occurring asbestos).
- There is a lack of knowledge, which can lead to unrealistic (or differing) expectations of priorities.
- There is also a lack of awareness and acceptance of the level of hazard.
- There is not an understanding of the regulations for transporting asbestos.
- Agreements with landowners different than on public property?

## **Some Next Step Ideas for Winter Contractor Meeting**

1. Continue working on homeowner/contractor/tradesman information chart.
2. Outline current procedures and protocols expected of contractors (for the winter gathering).
3. Develop a briefing package to include:
  - Clear guidelines outlining expectations (who will do what)
  - Current regulations and acceptable procedures.
4. Start one-to-one and small group conversations/education with active contractors.
5. Develop an inventory of concerns by contractors (and separately for homeowners).
6. Outline basic safety procedures